



# Risk Scan – Identify the most at-risk employees in your organization

**Upload a .csv**  
Download a template and upload employees via CSV.

**Add manually**  
Enter employee details individually.


Privacy is our top priority. How long would you like to have access to the scan results before we delete it?

☒ 1 week

☐ 2 weeks

☐ 1 month

Employee Information	PII Count	Risk	Recommended Coverage
<b>JessFaker Profile</b> jessmeel234+123@gmail.com	1200	Very High	VIP (\$5,000/yr) ▼
<b>Jane Fonda</b> jane.fonda@example.com	985	High	Platinum (\$1,000/yr) ▼
<b>Tucker Daniel</b> tucker.d@example.com	760	Medium	Gold (\$180/yr) ▼
<b>Fritz Connell</b> Fritz.Connell@kb4 demo.com	72	Low	No plan ▼



**Protect Additional Employees**  
Work with us to add protection to 150 at-risk employees

**Proposed Protection Details**

Platinum Plan	\$5,000/yr
Gold Plan	\$1,000/yr
Diamond Plan	\$850/yr

## Risk Scan – Find out which employees in your company need a little extra support!

Our new Risk Scan feature, which you can find in your Admin Dashboard sidebar navigation, allows you to quickly scan for exposed PII associated with employees of your organization who are not yet on-boarded or covered by DeleteMe.

This completely free feature gives you an understanding of how exposed employees are prior to purchasing DeleteMe coverage for them.

This feature allows admins to:

- Gather quantitative data to help prove exposure and risk across their employee base
- Advocate effectively for increased coverage with critical stakeholders and leadership

The results of each scan will give administrators visibility into total exposed PII per employee, their relative risk levels, and proactively suggest recommendations for appropriate DeleteMe coverage. Admins are also given a simple process to request and add additional seats/coverage based on these results.

## How to use the new Risk Scan feature

Administrators can upload data for up to 100 employees at a time by either CSV or manually adding details for each. The data required to scan for PII exposure is the same as required for our Instant Coverage feature, which are:

- First and Last Name
- Address
- Phone Number
- Email Address
- Date of Birth (optional)
- Title (optional)

You can easily manage and view historical scans in the Privacy Center. Admins can rename scan reports for easier reference, review or delete older scans if you no longer need them, and take action to notify your Customer Success Manager if you'd like to purchase additional coverage.